

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

TUESDAY, FEBRUARY 14, 2012

PRESENT: Brenda Holmwood, Bobbie Ziegra, Jackie Hemond, Michelle Guertin, Maryanne Casciano, Len Giambra

ABSENT: Sharon Sanders

GUESTS: None

ADDITIONS TO AGENDA

CALL TO ORDER at 6:19 PM by Chairperson Len Giambra

PUBLIC COMMENTS – None.

GENERAL PROCEEDINGS

- **Minutes of last meeting**  
Minutes of 1-10-12 and 1-17-12 meetings reviewed and accepted . Motion by Brenda, seconded by Michelle, M/C 5-0.
- **Financial report** presented by Michelle as of 2-14-12 reviewed . Motion to accept by Brenda, seconded by Bobbie M/C 5-0 .
- **Correspondence** - None
- **Librarian's report** -Annual report accepted by Kevin. Monthly statistic reviewed- continue to fluctuate. New weekly statistics reviewed. A one week statistics will be done once a month. Winter reading program successful– 172 people signed up, 54 more than last year.
- **Friends of the Library report** – Quarterly meeting tomorrow 2-15-12 in program room. Maryanne will attend.

OLD BUSINESS

- Meeting Room policy reviewed , discussed , and modifications made. Motion made to accept as amended by Michelle, seconded by Brenda. M/C 5-0.
- Meeting room application form discussed. Will be updated by Michelle and Maryanne and reviewed at March meeting.
- Budget for 2012 – 2013 will be presented to B of F tomorrow 2-15-12 at 7PM

NEW BUSINESS

- Job descriptions reviewed and modified. Will be updated at March meeting.

OPEN DISCUSSION - Len discussed results of Vision Committee project related to the specific library questionnaire. Very positive results.

ADJOURNMENT- motion to adjourn made by Maryanne at 7:45PM, seconded by Michelle. M/C 5-0.

Respectfully Submitted,

Roberta Ziegra  
Acting Recording Secretary

**NEXT MEETING MARCH 13 ,2012 at 6:15 PM**